5 March 2021

To: All Owners and Keepers Authorised to Declare

P2P Protocols for Declarations during the Covid Crisis (all of 20-21 Season)

General. P2P procedures have to be adjusted in light of the risk from Covid to reduce overcrowding and the risk of transmission. The greatest risk would normally come during declarations when large crowds often gather around the table to hand in declarations and to work out for which race for which they should declare. This cannot be allowed to continue so new procedures will be introduced for the 2020-21 Season.

The declarations sheet will be the same throughout the season (see attached)

Level 4 This is the expected norm for the remainder of this season

Owners and/or Keepers will fill in the Declarations page and send **by 1200 on the Thursday (except for Easter and Friday fixtures which must be done on the Wednesday by 1200)** to declarations@pointtopointracingcompany.co.uk providing all required information. Please send it night before, if at all possible, to reduce stress on yourself, noting the following:

- If you must send it as photo image, make sure its readable size
- Careful using platforms which are used by hackers – Weatherbys systems will sideline them
- Ensure you have saved your work on pdf template – several came empty
- Please be careful with wording. If only one attached Dec form state one rather than use plural.
- Check horse names, particularly if similar – several accidental wrong listings.
- Please only use one e-mail per meeting and indeed preferably race. Otherwise there is a risk that an entry will be mislaid.
- You will receive an automated confirmatory e-mail in reply. If you don't see it, look in your junk mailbox and your security mailbox before contacting PPRC. NB It is safer to send separate e-mails for each horse as you will then receive a receipt reply (check your spam) for each.
- NB whilst you are asked to indicate if your jockey can claim 5lbs for an Open race, the weight given at this stage will be for the horse only to save confusion on race day if jockey changes

On the day, the Owner/Keeper must confirm that the horse and jockey have arrived at least **60 minutes** before the race. Hand in a copy of the declaration sheet you sent to the Point to Point Racing Company for Thursdays' declaration stage with hand written amendments if required

Level 1-3.

- Owners and/or Keepers must fill in the Declarations sheets before and hand in a hard copy on arrival at course **60 minutes before the race**. Each course will have own way of this being done but it will NOT include any non-official entering Declarations Area.

A horse may only be declared for one race that weekend (including Friday, Monday and Tuesday to which it is closest). If it is withdrawn later in good faith so be it and no self-certifying will be required, but it may not then declare for another race. The one exception will be if a fixture is **officially** declared at risk of not running. In such a case a horse may be given a second preference at a second course which can be used if the first fixture is then cancelled. Please do not do this without the meeting being declared at risk

If a horse is to be withdrawn after declarations:

- Before day of racing: inform PPA Office on info@P2PA.co.uk
- On day of racing: inform Decs team

Jockeys. The possibility of jockey duplication should be avoided at declarations stage by liaison between Owners and the jockeys.   There are two possible issues:

- A jockey may only be put down for one horse, although he may give a second preference in case the first horse withdraws.
- The Owner may indicate on declaration form his preferences if race divided.

It is recognised that this will cause some problems, particularly re jockeys, which will need to be ironed out on the day in an amicable fashion. However, everyone must recognise that this is a compromise being run with limited resource. Therefore it is incumbent upon everyone to help make it work. A dim view will be taken if anyone is found to be gaming the system, and action may be taken with process tightened and no flexibility allowed. For example repeated declarations with no runs is unacceptable.