

**Organisation Details**

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| **Organisation Name** |  |
| **Address** |  |
| **Is the above address your registered address?** | **Yes** | **No – if not please provide it** |
|  |  |
| **Company Registration Number** |  |
| **Charity Registration Number** |  |
| **Website** |  |
| **Do you have annually audited statutory accounts?** | **Yes** | **No** |
|  |  |
| **Contact Name** |  |
| **Job Title** |  |
| **Email** |  |
| **Phone Number** |  |

**Proposed Kickstart Roles**

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| --- | --- |
| **How many placements do you want to create between September and December 2021?** |  |
| **Type of Job Roles (Main Function)** | **Number of roles** | **Estimated Start Date** |
| **Yard/Horse-facing role** |  |  |
| **Grounds based** |  |  |
| **Buildings and Maintenance** |  |  |
| **Catering** |  |  |
| **Administration** |  |  |
| **Marketing and Promotion** |  |  |
| **Finance** |  |  |
| **Customer Service / Support** |  |  |
| **Fundraising** |  |  |
| **Other (please list)**  |  |  |
| **Will all placements be based at the same address?** | **Yes** | **No – if not please list where roles will be located**  |
|  |  |

**Please provide a brief outline of the role(s):**

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| **Role title:** |
| **Description:**  |

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| **Role title:** |
| **Description:**  |

**Please add supplementary sheets as necessary.**

Please indicate (tick box) if you wish British Racing School to undertake initial screening of applicants:

As a Gateway provider Resume Foundation will provide the following support for Employers:

* Ensure you are eligible and able to host DWP funded Kickstart Placements and meet requirements of the grant funded programme.
* Support you with production of job description / job placement details if needed.
* Arrange for approval by DWP for you to be a Kickstart Employer.
* Arrange your Kickstart Jobs with DWP
* Set up Employer Grant Agreement with you and administer payment of grant in monthly instalments via DWP.

**Please return your completed Expression of Interest form to:**

pip.kirkby@brs.org.uk